



04-354-1-1

ASCOT FINISHERS LTD/AMF GROUP LTD CONDITIONS OF PURCHASE

DEFINITIONS

"Company" refers to Ascot Finishers Ltd/AMF Group Ltd, 6 David Road, Colnbrook, Berks, SL3 0DG
"Supplier" refers to the entity who is specified on the Purchase Order as "Supplier"

RIGHT OF ACCESS

Acceptance of this Purchase Order by Supplier grants representatives from the Company, the Company's customers, and regulatory agencies the right of entry to Supplier's premises and any other premises involved in the fulfilment of this purchase order.

Supplier also grants the Company right of access to Supplier records for the purpose of verifying that purchased materials or processes conform to the specified requirements.

NON-CONFORMANCE OF PRODUCT

If at any time Supplier becomes aware that material supplied against an order is nonconforming product, Supplier must immediately notify the buyer.

Company does not accept non-conforming material, and no oral agreement or action of any kind may alter this provision without specific written agreement by Company.

No non-conforming product shall be disposed of without prior written agreement from Supplier.

CHANGE IN PRODUCT AND/OR PROCESSES

Supplier is required to notify Company of any changes to process, product, sub-tier suppliers, facilities, and supplier quality system registration status; and obtain approval before proceeding with order, or in the case of work in progress, in advance of shipment.

FLOW DOWN OF INFORMATION

It is the responsibility of Supplier to flow down the applicable requirements specified in the Purchase Order to their suppliers and other parties in the supply chain involved in the fulfilment of this purchase order.

RECORDS RETENTION

All records, including certification as required under the terms of this purchase order and which document the quality of the items provided, shall be stored, protected, and controlled to ensure that they remain identifiable, legible and useful and to be retained for a minimum of 12 years after the final shipment unless otherwise specified in the purchase order or contract.

After 12 years, Supplier shall agree to either agree to continue holding the records or shall offer Company, at no charge, the option to transfer to them for archiving or provide electronic copies to Company.

No record should be destroyed without Company written approval.